

**Personal effects and overseas transit application form for Atlantis Forwarding Clients**

Agent Name	W Denis	
Policy Number	23474089 CXC 23474098 CXC	Leeds Birmingham

Please answer questions in BLOCK CAPITALS

**Details of Proposer**

Full name of Proposer			
Address			Post-Code
Address at Destination			Post-Code

**Details of Voyage**

From (Place):		To (Place):		Means (e.g.Air, Sea):	
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**Inventory**

**Important Notes:**

1 To prevent under-insurance all Property should be insured for its full replacement value at DESTINATION. Failure to do so will result in claims being reduced proportionately  
 2 This inventory will form part of the Policy when issued. Tick one box only per item to indicate whether Cover 1 of Cover 2 required. The proposal will not be accepted if both Boxes are ticked  
 3 For details of cover. see summary overleaf.

QTY	ARTICLE	PRICE	Cover
<b>1</b>	<b>LIVINGROOM</b>		1 2
	BOOKCASES		
	CD PLAYER		
	CHAIRS		
	CLOCKS		
	CURTAINS & BLINDS		
	DVD PLAYER		
	HI-FI SYSTEM		
	LAMPS		
	OTHER MUSICAL INSTRUM'		
	PIANO		
	PICTURES/PAINTINGS		
	RADIOS		
	RECORD PLAYER		
	RUGS & CARPETS		
	SOFAS		
	SPEAKERS		
	TABLES		
	TELEVISIONS		
	VIDEO RECORDERS		
	WALL UNITS		
<b>2</b>	<b>DINING ROOM</b>		
	BUFFET/SIDEBOARD		
	CHAIRS		
	CHINA CABINET		
	CLOCKS		
	CURTAINS & BLINDS		
	LAMPS		
	MIRRORS		
	PICTURES & PAINTINGS		
	RUGS & CARPETS		
	TABLE LINENS		
	TABLES		

QTY	ARTICLE	PRICE	Cover
<b>3</b>	<b>FAMILYROOM /STUDY</b>		1 2
	BOOKCASE		
	CHAIRS		
	CURTAINS & BLINDS		
	DESK		
	LAMPS		
	PICTURES/PAINTINGS		
	RUGS & CARPETS		
	SOFAS		
	TABLES		
<b>4</b>	<b>KITCHEN</b>		
	CHAIRS		
	DISHWASHER		
	ELECTRIC APPLIANCES		
	FOOD(non perishable)		
	FREEZER		
	IRONING BOARD		
	LINENS		
	MICROWAVE OVEN		
	OVEN		
	POTS & PANS		
	REFRIGERATOR		
	RUBBISH BINS		
	TABLES		
	TUMBLE DRYER		
	UTENSILS/UTLERY		
	WASHING MACHINE		
<b>5</b>	<b>CHINAWARE</b>		
<b>6</b>	<b>CRYSTAL/GLASSWARE</b>		

QTY	ARTICLE	PRICE	Cover
<b>7</b>	<b>SILVERWARE</b>		1 2
<b>8</b>	<b>ORNAMENTS /ART</b>		
<b>9</b>	<b>ANTIQUES</b>		
<b>10</b>	<b>SPORTS EQUIPMENT</b>		
<b>11</b>	<b>LINEN/CLOTHING</b>		
	BED LINEN		
	BLANKETS		
	COATS/JACKETS		
	DRESSES		
	SUITS		
	TABLE LINEN		
<b>11.1</b>	<b>OTHER MENS CLOTHING</b>		
<b>11.2</b>	<b>OTHER WOMENS CLOTHING</b>		
<b>11.3</b>	<b>OTHER CHILDRENS CLOTHING</b>		

QTY	ARTICLE	PRICE	Cover	
<b>12 MAIN BEDROOM</b>				
	BEDS		1	2
	BEDSIDE TABLES			
	BOOKCASES			
	CHAIRS			
	CHEST OF DRAWERS			
	CURTAINS & BLINDS			
	DRESSING TABLES			
	LAMPS			
	MIRRORS			
	RUGS & CARPETS			
	WARDROBES			
<b>13 OTHER BEDROOMS</b>				
	BEDS			
	BEDSIDE TABLES			
	BOOKCASES			
	CHAIRS			
	CHEST OF DRAWERS			
	CURTAINS & BLINDS			
	DRESSING TABLES			
	LAMPS			
	MIRRORS			
	RUGS & CARPETS			
	WARDROBES			

QTY	ARTICLE	PRICE	Cover	
<b>14 BATHROOMS(S)</b>				
	AFTERSHAVE		1	2
	CABINET/SHELVES			
	HAIRDRYERS			
	LAUNDRY BASKET			
	MEDICAL SUPPLIES			
	MIRRORS			
	PERFUME			
	RAZORS			
	RUGS, COVERS			
	TOILETRIES			
	TOWELS			
<b>15 BASEMENT/GAMES</b>				
	BBQ			
	BICYCLES			
	FURNITURE (PATIO)			
	GARDEN TOOLS			
	HAND TOOLS			
	LAWN MOWER			
	LUGGAGE/TRUNKS			
	PLANT HOLDERS			
	POWER TOOLS			
	TOOL BOX			
	WORKBENCH			

QTY	ARTICLE	PRICE	Cover	
<b>16 MISCELLANEOUS</b>				
	CAMERA S/LENS			
	CASSETTE TAPE(S)			
	CDS			
	CLOCKS			
	COMPUTER PRINTER			
	COMPUTER SUPPLIES			
	COMPUTERS			
	DIGITAL CAMERA			
	DVDS			
	FIREPLACE EQUIPMENT			
	MISC. CAMERA EQUIPMENT			
	PICTURES & PAINTINGS			
	PROJECTORS			
	RECORDS			
	SEWING MACHINE			
	TELEPHONE/FAX			
	TOYS & GAMES			
	TYPEWRITER			
	VIDEO CAMERA			
	VIDEO TAPES			
	XMAS DECORATIONS			
	XMAS TREE			
<b>17 ANY OTHER ITEMS</b>				

<b>Total Value</b>	£
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## Declaration

I/We the undersigned desire to effect an insurance in the terms of the Policy to be issued by Norwich Union  
I/We hereby declared that all the statements and particulars given by me/us in this proposal are correct and that no material fact has been omitted, misinterpreted or mis-stated and I/We are not aware of any other circumstances likely to affect the risk. I/We agree that the statements in the Proposal shall form the basis of the contract between Norwich Union and myself/ourselves and if the risk is accepted I/We undertake to pay the premium when called upon to do so

Signature		Date	
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Liability does not commence until this Proposal has been accepted by the Corporation and the premium paid, except as provided, in writing, by the Corporation

For details of cover, see summary overleaf

<b>For Office Use</b> Cover 1 £ @ % = £ Cover 2 £ @ % = £	Actual Total Quoted or Collected £
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# OVERSEAS REMOVAL INSURANCE - PROPOSAL

## CONDITIONS OF COVER

**It is a condition that the assured will act with all reasonable despatch in all circumstances.**

### Description of Cover:

The following is only an outline of the cover. The Policy is a legal document and as such defines the cover in precise terms. A specimen may be inspected on application.

### Basis of Valuation:

It is vital that you insure for the full replacement value at destination. If you are in any doubt you should enquire with the UK Embassy or similar representative body of the Country of destination. Values in the UK frequently vary considerably from those in other Countries.

### Cover 1 Professionally Packed Only:

This insurance covers All Risks of loss of or damage to the insured goods, as per, the Institute Cargo Clauses (A), War and Strikes Clauses (copies available on request) subject also to the following exclusions.

### Cover 2 Owner/Professionally Packed:

As Cover 1 but excluding breakage, chipping, scratching and denting unless caused by a major accident to the conveyance.

Whilst it is acceptable for a mixture of Cover 1 and Cover 2 to be taken only one scope of cover is available for each category of goods, e.g. you may not select

Cover 1 and Cover 2 in respect of Bedroom Furniture but must select one or the other.

### Principal Exclusions applicable to Cover 1 and Cover 2 are:

Bank notes, Shares, bonds, deeds, securities and negotiable instruments, jewellery, watches, drugs, medicines, food and drink of every description.

Consequential loss, damage or expense of whatsoever description. Trunks, suitcases or similar items unless they are packed in an outer container.

Stamp collections, Coin collections and similar exceeding £500 any one collection unless specified under "other goods" in the inventory.

Antiques unless specified under "other goods" in the inventory. Ornaments exceeding £100 per item/pair/set unless specified under "other goods" in the inventory.

Any article being worn or used by the Insured or any other person during the insured transit.

The first £50.00 of any loss or damage or 1.5% of the Total Sum Insured, whichever is the highest, subject to a maximum of £250.

Loss or damage or expense caused by delay.

Loss or damage or expense caused by confiscation or detention by Customs or other Officials or Authorities.

Loss or damage arising from wear and tear, moth, vermin, normal atmospheric or climatic conditions or inherent vice.

Mechanical or electrical derangement.

**The following clauses shall also apply and shall override anything to the contrary contained in the aforementioned Institute Clauses.**

### Antique Clause:

The Company's liability is restricted to the reasonable cost of repair and no claim is to attach hereto for depreciation consequent thereon.

### Average Clause:

This Policy is subject to the Conditions of Average, that is to say, if the property covered by this insurance shall at the time of any loss be of greater value than the sum insured herein, the Assured shall only be entitled to receive hereunder such proportion of the said loss as the sum insured by this Policy bears to the total value of the said property.

### Pair & Set Clause:

In the event of loss and/or damage to any article or articles forming part of a pair or set the Company's liability shall be limited to the value of such parts which may be lost or damaged, without any reference to any special value which such article or articles may have as part of such pair or set; nor shall it exceed the proportionate part of the insured value of such pair or set.

### Replacement Clause:

In the event of loss of or damage to any part or parts of an insured machine or appliance caused by a peril covered by the Policy the sum recoverable shall not exceed the cost of the replacement or repair of

such part or parts plus charges for forwarding and refitting, if incurred, but excluding duty unless the full duty is included in the amount insured, in which case loss, if any, sustained by payment of additional duty shall also be recoverable. Provided always that in no case shall the liability of underwriters exceed the insured value of the complete machine or appliance.

### Transit Clause:

This insurance attaches from the time the effects leave the Insured's premises and continues whilst in the normal course of transit to packer's premises, whilst there for a period not exceeding 30 days (or held covered) and thereafter continues during the ordinary course of transit and terminates either on delivery;

- a) to the Assured's premises or other final warehouse or place of storage at the destination named in the Policy
- b) to any other warehouse or place of storage prior to or at the destination named in the Policy which the Assured effects to use whether
  - i. for storage other than in the ordinary course of transit
  - ii. for allocation or distribution
- c) on the expiry of 60 days after completion of discharge over side of the goods hereby insured from the overseas vessel at the final port of discharge whichever first occurs.

### Institute Extended Radioactive Contamination Exclusion Clause CL370

### Institute Classification Clause CL354

### Cargo ISM Endorsement JC 98/019

### Cargo ISM Forwarding Charges Clause

### Termination of Transit Clause (Terrorism)

### Contracts (Rights of Third parties) Act 1999 Exclusion Clause (Cargo)

### Computer Millennium Clause (Cargo) - With named peril Extension - JC98/024

Above Clauses are available upon request

## CLAIMS PROCEDURE

### Assured or their Agent must:-

1. In no circumstances give clean receipts where goods are in doubtful condition except under written protest.
2. Report claim to Agent shown below.
3. Claim on the Carriers and on the Port Authorities for any missing packages.
4. Apply immediately for survey in the docks by carriers' representative if any loss or damage be apparent and claim on the carriers for any actual loss or damage found at such survey.
5. When delivery is made by Container, ensure that the Container and its seals are examined immediately by their responsible official.
6. Give notice to the carriers' representative within three days of delivery if the loss or damage was not apparent at time of taking delivery.
7. Send all correspondence with carriers to Company when submitting claim.

Please return the completed proposal to:

Regional Marine Centre  
Norwich Union  
Boar Lane  
Leeds  
LS1 5HL